

GEORGIA NUNN

PERSONAL PROFILE

I am a self motivated, enthusiastic, passionate and reliable young woman with a drive to achieve in both my personal and working life. I have demonstrated my abilities in my career to date as both a team player and leader able to make the right decisions in a fast moving environment. I maintain a healthy and active lifestyle by running and regular gym attendance along with summer activities including, swimming, paddle boarding and diving.

WORK EXPERIENCE

Little Stars Day Nursery - Level 2 Apprentice

Poole | March 2016 - September 2017

- Organising, planning and setting up both indoor and outdoor activities for the development and engagement of each child.
- Developing my knowledge around the Early Years Foundation Stage (EYFS) curriculum.
- Participating in regular safeguarding and first aid training
- Logging daily observations on the children and their achievements.

Roseydale Childminding - Level 3 Apprentice/Special Educational Needs Co-ordinator (SENco)

Poole | September 2017 - August 2019

- Ensuring observations on key children are completed to a high standard.
- Assessing and monitoring children within their development.
- Creating setting support plans for children in my SENco role.
- Leading the team during absence of the deputy manager.
- Working as part of a team to ensure maintenance of open communication and information sharing within the team.
- Building positive and high quality rapport with the parents/guardians.
- Knowledge and understanding of procedures to safeguard and protect children from harm.
- Attended and took part in an OFSTED registered visit that recieved the highest possible grading, 'Outstanding'.

CONTACT ME AT

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SKILLS SUMMARY

- • • • Planning and Organising
- • • • Social Media Management
- • • • Management Skills
- • • • Time Management
- • • • Dependability

The Old School Nursery - Deputy Manager/SENco

Poole | August 2019 - February 2020

Starting as a practitioner in a childminding facility, Roseydale, I worked hard to complete relevant training and qualifications to progress within my role. After receiving an 'Outstanding' grading from The Office For Standards In Education (OFSTED) we moved the childminding business into a larger property, The Old School House. From here I contributed to the rapid growth of the business, maintaining customer satisfaction and using my initiative to make decisions under pressure whilst meeting deadlines.

- Assessing staff performance and implementing strategies to enhance and contribute to staff productivity.
- Motivating staff and ensuring staff wellbeing and morale is high.
- Leading staff meetings and carrying out power point presentations.
- Liaising with outside agencies/professionals.
- Carrying out staff observations.
- Dealing with high pressure scenarios in a calm and professional manner.
- Leading show rounds to parents/carers.
- Answering and making phone calls and dealing with any enquiries.

Private Carer

Poole | March 2020 - February 2021

- Administering medicine to patient, both AM and PM.
- Taking patient outside for leisurely walks and fresh air.
- Taking patient to appointments.
- Preparing and cooking fresh food for the patient to have throughout the day.
- Conversing regularly with the patient.
- Light cleaning.

EDUCATIONAL HISTORY

Bourne Academy

Poole | Jan 2009 - Dec 2014

- GCSE - English Language - C
- GCSE - Religious Studies - C
- GCSE - Maths - D
- GCSE - Applied Science - Pass

Aspire

- Level 2 Functional Skills in Math's/ICT
- Level 2 NVQ in Childcare : Early Years and Education
- Level 3 NVQ in Childcare : Early Years and Education
- Level 2 Certificate in Principles of Business Administration