



# Trinity Cooper

## Marketing Assistant

"I have previously started work and learning as marketing assistant at the Business Woman in. In this role i have been learning about the importance of business, branding picking the right logos and making a memorable logo."

### Skills

- Hard working
- Confident
- Good communication
- Leadership
- Perseverance
- Excellent customer service
- Driven
- Organised
- Using Google
- Creative branding

### Qualifications

- Health and hygiene level 2
- Level 1 catering diploma
- English GCSE C
- Catering GCSE B

### Contact Details

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### Hobbies:

- Muay Thai
- Gym
- Drawing
- Reading

### About Me:

I would say I am hard working and get on well with others once I get to know someone. I am a good team leader. I have led a team of waiters on special events and have taken charge when my boss has been occupied at my previous job. When it comes to working, when I know exactly what I am doing I like to get on with it and get it done. When it comes to customers, I would say I have enough confidence with them in the sense I can listen to what they say and help them with anything they need. I would say I am a fast learner and pick up quite quickly. I have strong communication with staff as well. I am adventurous and open to learning new things and getting more out of my comfort zone.

### Education:

- St Helens primary school 2008-2011
  - Sandown bay academy. 2011-2016
  - Isle of Wight college 2016-2018
- (Can't remember any primary school before hand)

### Work Experience

- Waitress 6/5/2018-2/12/2020

I was a waitress at a restaurant for almost two and a half years, it helped me learn new skills and become more confident in myself. Within this job I also did some time as a kitchen porter and a second chef. I worked well in the team and became very reliable.

#### Key tasks

- Taking orders-listening to what the customer requires
- Customer service-using excellent communication and negotiation to effectively resolve customer queries
- Lending a helping hand as a second chef; plating food and prepping for lunch or dinner.
- Kitchen porter-cleaning and clearing of utensils, pots & pans, plates and cutlery, along with keeping the kitchen clear and clean.

#### Other work experience

- Gardening – have helped my step dad with decking's and hedge cuttings.
- Cleaner – I have helped my mum clean at the pub she works at and the BnB side of the pub.
- Avon representative

#### Marketing Assistant

i now work as a marketing assistant at the business woman in.